

**DATA NARRATIVE GUIDELINES**

We want to know about your prior successes as an excellent teacher and colleague. If you want to extend your reach to more students and collaborate with peers, we are interested in learning more about your positive impact on student and school growth.

**As a required component of your application, you will need to provide data evidence of high-progress student outcomes in relevant subjects.** If data are not available for all years requested, please explain and provide alternative evidence of impact on students where possible (e.g., facilitators, non-assessed grade or subject).

**Applicants who can show evidence of consistent positive impact on student learning progress and peer teacher success are favored in our application process. We encourage you to “show your stuff”!**

GENERAL GUIDELINES

- 2-3 years of student growth/learning data in relevant subject areas is ideal
- If you do not have 2-3 years, please submit the years that you have
- If you have been a teacher-leader with responsibility for the teaching success of other teachers, please report on their results as well

The submission must be no more than **three pages** total, and must include a **narrative** and a **visual display of data** with clear labels of what the data is. *Please do not include any individual identifiers or names of students or colleagues other than yourself. If needed, you can refer to them as Colleague1, Colleague2, Student1, Student2, etc.*

To ensure that the context of your data is easily understandable, your submission must include the following in either the narrative or the visual display of data:

- \* Your name
- \* School or department where you worked for each set of data you include
- \* Timeframe for the data (e.g., 2017–18 school year)
- \* Subjects and grades (e.g., 3<sup>rd</sup>-grade mathematics) for the data
- \* The number of students taught or served
- \* Any instructional leadership roles you held, either formal or informal
- \* Data source (e.g., MClass, end of grade or end-of-course tests, state proficiency exams, teacher-created assessments, EVAAS growth data)
- \* Baseline to which you are comparing your students (school, state, district, county) to demonstrate how you are measuring your success
- \* A description of your specific contribution to the data outcomes (versus other teachers), who taught with you, if applicable, and the significance of the impact relative to similar students.

**Once you have assembled your data narrative, please send a hardcopy along with your latest three years of performance evaluations in a sealed envelope via hand-delivery or school mail and labeled “CONFIDENTIAL – OC Application Materials” to Dave Fairall, HR Department. DO NOT SEND VIA EMAIL.**