

PAYROLL CALENDAR

(2024-2025)

Administrative, Office Support, Custodian, Maintenance and Technology

PAYDATE	Absence Period Begins	Absence Periods Ends	Pay Period Begins	Pay Period Ends	Payroll Approval Due
7/25/24	7/1/24	7/12/24	7/1/24	7/31/24	7/11/24
8/23/24	7/15/24	8/9/24	8/1/24	8/31/24	8/9/24
9/25/24	8/12/24	9/6/24	9/1/24	9/30/24	9/6/24
10/25/24	9/9/24	10/4/24	10/1/24	10/31/24	10/4/24
11/22/24	10/7/24	11/1/24	11/1/24	11/30/24	11/3/24
12/19/24	11/4/24	12/6/24	12/1/24	12/31/24	12/6/24
1/24/25	12/9/25	1/3/25	1/1/25	1/31/25	1/3/25
2/25/25	1/6/25	2/7/25	2/1/25	2/28/25	2/7/25
3/25/25	2/10/25	3/7/25	3/1/25	3/31/25	3/7/25
4/25/25	3/10/25	4/4/25	4/1/25	4/30/25	4/4/25
5/23/25	4/7/25	5/2/25	5/1/25	5/31/25	5/2/25
*6/18/25	5/5/25	6/30/25	6/1/25	6/30/25	6/6/25

*****Please project time through June 30th due to fiscal year-end*****