

# Lexington City Schools Facilities Rental Fee

## Level I Fee Schedule

### Examples of Users:

- ◆ Non-Profit and Civic Clubs
- ◆ Governmental Agencies or units at the federal, state, or local level
- ◆ Scouts, Little League
- ◆ Professional and Occupational Organizations
- ◆ Churches and Religious Organizations

### Type of Facility

<u>Type of Facility</u>	<u>Rental Fee</u>
◆ Auditoriums	\$150.00 flat rate (for the first three hours)
◆ Cafeteria (without kitchen)	\$150.00 flat rate (for the first three hours)
◆ Cafeteria & Kitchen	\$200.00 flat rate (for the first three hours)
◆ Gymnasiums (LMS & LSHS)	\$150.00 flat rate (for the first three hours)
◆ Multi-purpose Rooms	\$ 75.00 flat rate (for the first three hours)
◆ Media Centers	\$ 75.00 flat rate (for the first three hours)
◆ School Parking Lots	\$ 75.00 flat rate (for the first three hours)
◆ Athletic Fields	\$100.00 flat rate (for the first three hours)
◆ Philpott Stadium	\$300.00 flat rate (for the first three hours) plus \$150.00 per hour for stadium lights if night event

**All rental fees must be paid in advance.**

**Any groups approved to have the rental fee waived must pay a custodial fee of \$29.00 per hour for usage. This fee is for the cost of the school employee who will opening, closing, and helping with clean up after the event.**

**Flat rental rates are based on a maximum of three hours usage.** Lessee will be assessed a fee of \$20.00 per hour for time over the contracted three hours for either usage, set-up and cleanup.

**\*\*Philpott Stadium: Lessee will be assessed a fee of \$50 per hour for over time usage, set-up and cleanup**

**Off-duty policemen** are the responsibility of the lease if required by the principal for crowd control. All responsibility for loss and theft is assumed by the lessee.

**Kitchen usage** will require a Child Nutrition employee on site at \$20.00 per hour to be scheduled through the Director of Child Nutrition. This fee is not included in the rental fee, custodial fee, or the customary per hour charge for the usage over three hours.

**Proof and certificate of Insurance.** All groups must have proof of liability insurance in an amount of no less than \$1,000,000.00 and provide a certificate of insurance reflecting Lexington City Board of Education as an additional insured.

**All costs for damages are the responsibility of the lessee.**

**Lexington City Schools Facilities  
Rental Fee**

**Level II Fee Schedule**

**Examples of Users:**

- ◆ Retail Merchants
- ◆ Dance Studios
- ◆ Auction Sales
- ◆ Entertainers and Promoters
- ◆ Political Parties (recognized by the Board of Elections)

**Type of Facility**

**Rental Fee**

◆ Auditoriums	\$250.00 flat rate (for the first three hours)
◆ Cafeteria (without kitchen)	\$250.00 flat rate (for the first three hours)
◆ Cafeteria & Kitchen	\$300.00 flat rate (for the first three hours)
◆ Gymnasiums (LMS & LSHS)	\$200.00 flat rate (for the first three hours)
◆ Multi-purpose Rooms	\$100.00 flat rate (for the first three hours)
◆ Media Centers	\$100.00 flat rate (for the first three hours)
◆ School Parking Lots	\$100.00 flat rate (for the first three hours)
◆ Athletic Fields	\$175.00 flat rate (for the first three hours)
◆ Philpott Stadium	\$500.00 flat rate (for the first three hours) plus \$150.00 per hour for stadium lights

In addition to rental fees, fees for required school personnel will be billed at the rate of **\$29.00** per hour. Out of town groups may be charged high rates as determined by the Superintendent and the Assistant Superintendent for Auxiliary Services.

**All rental fees must be paid in advance.**

**Flat rental rates are based on a maximum of three hours usage.** Lessee will be assessed a fee of \$20.00 per hour for time over the contracted three hours for either usage, set-up and cleanup.

**\*\*Philpott Stadium: Lessee will be assessed a fee of \$50 per hour for over time usage, set-up and cleanup**

**Off-duty policemen** are the responsibility of the lease if required by the principal for crowd control. All responsibility for loss and theft is assumed by the lessee.

**Kitchen usage** will require a Child Nutrition employee on site at \$20.00 per hour to be scheduled through the Director of Child Nutrition. This fee is not included in the rental fee, custodial fee, or the customary per hour charge for the usage over three hours.

**Proof and certificate of Insurance.** All groups must have proof of liability insurance in an amount of no less than \$1,000,000.00 and provide a certificate of insurance reflecting Lexington City Board of Education as an additional insured.

**All costs for damages are the responsibility of the lessee.**

**Deposits are required for the following facilities:**

Auditorium, Gymnasium, Philpott Stadium	\$300.00
Cafeteria	\$150.00
Cafeteria & Kitchen	\$200.00
Multipurpose Room, Media Centers	\$ 50.00
Classrooms, Parking Lots	\$ 50.00
Athletic Fields	\$200.00